

# Housing Summer 2017 Application

## For Summer Housing

Complete all of the information requested below and read the Housing Agreement (on back). You must sign this application below. Only registered SU students who are full time are eligible for temporary conference housing. Limited availability.

Last Name \_\_\_\_\_ First \_\_\_\_\_ Middle Initial \_\_\_\_\_  I am a smoker  
**PLEASE NOTE:** Smoking is not permitted in University housing, including apartments.

Date of Birth: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_  Male  Female

S.U. ID Number (if available): \_\_\_\_\_

Mailing Address \_\_\_\_\_ Apt. No. Or P.O. Box \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Country (if not U.S.) \_\_\_\_\_

E-mail address \_\_\_\_\_ Cell Number ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

Academic program name in which you are enrolled \_\_\_\_\_

Check (✓) each week of intended occupancy. \*

<input type="checkbox"/> May 14-May 20	<input type="checkbox"/> *May 21-May 27	<input type="checkbox"/> June 11-June 17	<input type="checkbox"/> June 2-July 8	<input type="checkbox"/> July 23-July 29
<input type="checkbox"/> May 28-June 3	<input type="checkbox"/> June 18-June 24	<input type="checkbox"/> June 25-July 1	<input type="checkbox"/> July 9-July 15	<input type="checkbox"/> July 30-Aug. 5
<input type="checkbox"/> June 4-June 10	<input type="checkbox"/> June 25-July 1	<input type="checkbox"/> July 16-July 22	<input type="checkbox"/> Aug. 6	<input type="checkbox"/> Aug. 12

*\*Housing requests must coincide with registered SU course schedule and/or internal departmental sponsorship.*

Students have the option of a North Campus residence hall or a \*South Campus apartment for single students, graduates, and undergraduates: Please see below for appropriate South Campus requests.

*North Campus check-in: Ernie Davis Hall, daily, \*8:00 a.m. – 12:00 a.m. (\*\*May 14<sup>th</sup> move in starts at 6:00 p.m.)*

*South Campus apartments will not be available until May 21, 2017. Check in hours for May 22<sup>nd</sup> 12 noon – 3:00 p.m. / May 22, 2017 hours are 8:00 a.m. – 4:30 p.m. M-F only.*

### North Campus

Shared bedroom: \$170\*\* per week per student x \_\_\_\_\_ weeks = \$ \_\_\_\_\_

Is there anything we should be aware of to better accommodate you?

Preferred roommate \_\_\_\_\_

Single bedroom (VERY LIMITED AVAILABILITY): \$215\*\* per week x \_\_\_\_\_ weeks = \$ \_\_\_\_\_

### \*South Campus - 6 week minimum stay

South Campus apartment: \$215\* per week x \_\_\_\_\_ weeks = \$ \_\_\_\_\_

**\*(Limited to new summer students requesting to either move from a North campus placement after 5/21/2017 or students that do not arrive until after 5/14/2017. Note: Students who move from previously allocated North campus assignments to South will not be permitted to move back to North for a third move. Contact [confserv@syr.edu](mailto:confserv@syr.edu) for extenuating circumstances)**

Please check meal plan choice if desired: Weeks requesting a meal plan Start (M/D/Year) \_\_\_\_\_ - End \_\_\_\_\_  
 (Meal plan weeks chosen must coincide with the housing week allocation noted above)

Meal Plan Options:  10 Meals + \$30.00 Supercard \$206.00 /  14 Meal Plan (5 day) \$206.00 /  19 Meal Plan (7 day) \$220.00

I have read and agree to the terms and responsibilities expressed in the Housing Agreement (see back). I understand that before a housing assignment is made; all summer housing and meal plan charges incurred at Syracuse University must be paid (a check or money order in U.S. currency payable to SYRACUSE UNIVERSITY) no later than two weeks before the beginning of the summer session or special program I plan to attend. \*\* Charges are approximate and subject to change.

Student Signature: \_\_\_\_\_, Date: \_\_\_\_\_

# Housing Agreement for Temporary Conference Housing

1. All Syracuse University Rules and Regulations as stated in the publication of the same name are in effect during the summer months. Copies of Academic Rules and Regulations are available at the Registrar's Office web site, [registrar.syr.edu](http://registrar.syr.edu).

2. The University reserves the right to determine who shall be eligible for student housing. The following are the minimum requirements:

Students must be registered for summer session classes or participating in a University-related activity,  
and

students must have been registered, and completed in good standing, the immediately preceding spring semester, or be registered for enrollment for the immediately succeeding fall semester.

Students participating in University-related activities must have the relevant department chair or director certify, on University letterhead and with their signature, the legitimacy of the activity, duration, and acknowledge their responsibility for addressing behavior concerns in accordance with University policies and procedures. This documentation is to be sent to the Housing Office, 206 Steele Hall, prior to the completion of the application and is subject to approval of the director of Housing, Meal Plan and I.D. Card Services.

3. Student shall comply and cause all guests to comply with all applicable codes, ordinances, and laws affecting the University's student housing and the student's particular housing unit. This includes any and all directives disseminated and established by staff of The Office of Residence Life. Students are expected to attend all floor meetings; students are responsible for knowing and abiding by all information distributed and discussed at these meetings.

4. Students are expected to respect the rights of other residents within the housing facility. Housing facilities will be reasonably quiet at all times; specific quiet hours will be in effect as established by the University.

5. Students are prohibited from activating, without reasonable cause, fire alarm systems, or damaging, discharging, or tampering with fire safety equipment. Abuse of these safety features is a violation of the Student Code of Conduct and will result in a referral to the University's Office of Judicial Affairs.

6. The following items are NOT permitted in University housing facilities:

Pets or animals of any kind with the exception of fish in a tank not to exceed 10 gallons and approved service animals registered with the Office of Disability Services

Air Conditioners

Candles

Incense

Ovens

Hot Plates, high-resistance heating devices, or grills of any type

Microwaves over 1000 Watts

Refrigerators over 5 cubic feet

Halogen and multi-headed lamps

See the *Terms and Conditions of Student Housing* for a complete list

7. The University will permit registered guests to stay overnight in student housing for a period not exceeding three consecutive days, subject to consent by all authorized roommates. Students are directed to the Office of Residence Life ([orl.syr.edu](http://orl.syr.edu)) for policy information and to register an overnight guest. If the University terminates its permission for any reason, guests must vacate immediately.

8. Students shall be held financially responsible for damage to residence hall rooms, public areas, and/or apartments.

9. University housing is available on a weekly basis only to students attending a summer session course or University conference. A week of occupancy begins on Sunday and ends at 1 p.m. on the following Saturday. Students must depart before 1 p.m. to avoid incurring additional expense.

10. During the first and second summer sessions, undergraduate students residing on North Campus must have a meal plan. In addition to the meal plan, SUpercard Food accounts can be used to purchase food weekdays on an à la carte basis at the Schine Student Center or other Food Services locations in operation during the summer.

11. I.D. Cards will be automatically activated for students requesting and paying for a meal plan. Entrance to a dining center is permitted once per meal period. New students must obtain an I.D. card in the ID Card Office, 206 Steele Hall. Meal plans are not transferable.

12. To avoid unauthorized use of a SUpercard Food account, lost or stolen I.D. cards must be reported to the ID Card Office as soon as possible. All meal plans and SUpercard Food accounts end on the last day of each session.

13. South Campus Apartments are available on a six-week minimum basis and should be considered if students require their own bedroom. Apartments are shared with other same-gender students.

14. The University does not guarantee specific facilities for summer use. Housing requests will be honored on a first-come, first-served basis. Housing assignments (room or apartment) will not be made until summer housing and/or meal plans are paid in full prior to arrival. **Note: single accommodations on North Campus are available on a very limited basis.** If students are assigned to shared accommodations, their bursar accounts will be adjusted accordingly.

15. Students may be reassigned from one room or apartment to another, or occupancy may be terminated after due notice to the student resulting from recommendation by a professional staff member or appropriate judicial body if the student's continued presence is considered detrimental to the residence environment.

16. Students must provide their own linens, blankets, and pillows. Exception: Linen arrangements may be made for select groups or programs for an additional cost. Contact the program coordinator for more information.

17. The nightly housing rate may be charged until proof of housing registration payment is presented to the appropriate housing facility. Such proof must be presented by the close of the next business day after check-in to the housing facility.

18. Smoking is NOT permitted in any of the University's housing facilities. Syracuse University is a smoke and tobacco free campus.

## REFUND POLICY

1. The Office of Housing, Meal Plan, and ID Card Services must be notified of a cancellation or extension of residence. Unless the office is notified otherwise, it is expected that students will occupy a room or apartment under the conditions and during the dates described on the Housing and Meal Plan Application.

2. A student who officially withdraws or leaves a residence facility during the summer session will be charged for the housing and/or meal plan through the end of the week in which he or she leaves.

**IMPORTANT: SIGN THE FRONT SIDE OF THIS FORM**